



MAHARAJA AGRASEN INSTITUTE OF TECHNOLOGY

Department of Management

Barclays Rubicon Training Program– Connect With Work (CWW)

Organiser : Barclays & Rubicon Team

Date : March 4th -6th , 2024

Timings : 9:30 am – 4:30 pm

Venue : 7th Block, Room No 741,751 & 713

Faculty Coordinator : Dr Sukhvinder Singh

Maharaja Agrasen Institute of Technology, Department of Management organized three day training program from March 4th to 6th , 2024 for MBA – II semester on **Connect with work program**. **Barclays “Connect with Work”** Program in collaboration with Rubicon as an implantation partner **and Rubicon Foundation** as an NGO partner aims at improving the employability skills of the youth. Under this program, students were trained by **Corporate Trainers** to enhance their life skills which would help them significantly to increase their chances of succeeding in a job interview. This program is being launched with a limited number of colleges in India.

Training Program Details:

The training was conducted by three trainers Mr Maheep Singh, Mr Inder Sharma and Ms Nisha Kumari for 180 students MBA II semester . 24 Hours of high impact training by expert on Soft Skills and Communication, covered the following topics

S.No	Topic	Learning Objectives	Duration
1	Expectation setting	To learn Industry expectations from fresher's	1
2	Ice breaking	To know more about the trainer & candidates	1
3	Organizational Structure	To learn Organizational structure	2
4	SWOT Analysis	To identify their Strength/Weakness/Opportunities/ Threat	2
5	Corporate Jargons	To learn most commonly used words in corporates	1
6	Public Speaking	To eliminate stage fear	2
7	Presentation	Skills To articulate your thoughts through Power point presentation	2
8	E-mail Etiquette	To learn E-mail writing skills	2
9	Grooming	Dress to impress/ Proximity/ Personal hygiene	2
10	Body language	To learn positive body language	1
11	Telephone Etiquette	To handle telephonic round of interview/ To learn call mechanics	2
12	Group Discussion	To assess candidates' public speaking skills	2

13	Personal Interview	To perform well during interviews	4
Total			24

Three Day training program by industry expert on Soft Skills and Communication covered topics mentioned below

Day 1

Introducing the connect with work program

Expectation setting

Ice breaking

Organizational Structure

SWOT Analysis

Corporate Jargons

Day 2

Corporate Readiness

Public Speaking

Presentation

E-mail Etiquette

Grooming

Body language

Telephone Etiquette

Day 3

Personal Interviews and Group Discussion

Team Building Exercises

Group Discussion rules and enhance Public Speaking Skills

Tips to handle Interview and be able to create the right impression (Personal Interviews)

The session proved to be good learning and hand on experience for final year students seeking final placements.

Snap Shot:

